

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, June 24, 2013
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Matt Scruton, Arthur Capello and Jim Horgan

Town Staff Present: Water/Wastewater Superintendent Dale Sprague, Police Chief Kevin Willey, Det. Jay Drury, Officer Thomas McNulty

Public Present: Neil Johnson and Stan Freeda

Chairman Charlie King called the meeting to order at 5:45pm.

At 5:45pm, Charlie King motioned to go in non-public session under RSA 91-A:3II (b) to hold a discussion regarding personnel with Police Chief Kevin Willey, 2nd Jim Horgan. Roll call – Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Arthur Capello and Jim Horgan (yes).

At 5:57pm the Board came out of non-public session. Charlie King motioned to seal the non-public minutes 6/24/13 part A for two weeks, 2nd Arthur Capello. Roll call – Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Arthur Capello and Jim Horgan (yes).

1. Swearing in of New Officer:

Police Chief Kevin Willey explained that tonight he is swearing in the newest Patrol Officer Thomas McNulty into the Farmington PD and then his father will pin him in since he is a retired officer himself. Charlie swore in the new officer and wished him the best of luck as he starts his career in Farmington.

2. Approval of Minutes:

Paula Proulx motioned to accept the public minutes of April 22, 2013 as written, 2nd Arthur Capello. Motion carried with all in favor.

Arthur Capello motioned to accept the public minutes of June 10, 2013 as amended, 2nd Jim Horgan. Motion carried with all in favor.

3. Update on Hornetown Road Project:

Jim asked Dale for an update on the grinding of Hornetown Road because it was supposed to start a few weeks ago but their grinder broke. Dale explained that their grinder is back online though the company is running a few weeks behind due to the weather.

4. Farmington Community Garden:

Stan Freeda of the Farmington Community Garden provided the Board with a presentation of the Community Garden as it currently stands. He explained that the Democrats do not own the land only sponsor the garden project. Last year they did layout the garden lots and were able to have some successful gardens planted. They charge memberships dues ranging from \$5-\$25 to those wishing to plant and utilize the space. Mr. Freeda showed many pictures of the land showing how it is set up and currently grown.

Charlie asked if the Garden Club could provide the Board of Selectmen with an annual report of total dues raised and what the funds were used for and Mr. Freeda replied yes. Charlie asked Dale Sprague if he can go up and look at the gate at the garden when he has a moment and Dale replied yes. Matt asked how many active plots are there right now and Mr. Freeda replied there are seven at this time. Matt then noted that an abutter had complained that the water containers are unsightly and asked if they could be removed or hidden. The response was that they have planned to build a shield this summer but are waiting for the rest of the materials to be donated.

An abutter to the garden, Mr. Roy Robinson showed a photo of what he sees eight months out of the year when looking into the garden area. He stated there is still a large chip pile from when the trees were cut down that cannot be used and the flowers shown in tonight's powerpoint were completed within the past two days. Mr. Roy Robinson offered to move the water tanks to the back of the lot so they are not so prominent and also offered to pay the water bill for the garden if the water tanks are removed. Charlie suggested Mr. Robinson work with the garden club to find an amicable solution. Mr. Robinson then requested that the garden club not clear any more plots until someone pays for it. The garden club members explained that is what they are doing at this time by keeping the unused area in the meadow stage.

At 6:58pm, Charlie King motioned for a short recess, 2nd Arthur Capello. Motion carried with all in favor.

At 7:10pm the Board reconvened.

5. Gray Avenue Parking Ordinance Draft #1:

Keith left a copy of the draft parking ordinance for Gray Avenue. *Jim Horgan motioned to accept the Gray Avenue Parking Ordinance as presented, 2nd Arthur Capello. Motion carried with all in favor.*

6. Review and Approve MS-2:

Paula asked if the MS-2 figures have been checked and are correct and Charlie stated that he asked the same question and was told yes by town staff. *Jim Horgan motioned to accept and sign the MS-2 as presented, 2nd Arthur Capello. Motion carried with all in favor.*

7. Permission to Hire Temporary Employees:

Dale explained that he would like permission to hire temporary help for the DPW because he is down two people who can do basic labor work and three who can drive the trucks. There are sufficient funds already in the DPW budget to cover two or three temporary employees since the Director position has not been filled. ***Jim Horgan motioned to authorize Dale Sprague to hire up to three temporary part-time employees (up to 40 hours a week) for the DPW for the summer season (next 8 weeks) at a rate of \$9/hr without benefits and waive the hiring policy requirements of the candidates coming to the Selectmen (and allow Keith Trefethen to make the hiring decision), 2nd Paula Proulx. Motion carried with all in favor.***

Paula asked Dale to work with Keith to put together a memo for the Selectmen to update them on the personnel at the DPW. Dale then asked if the Board would be okay with him using the water/wastewater personnel on DPW projects and the Board agreed it would be great as long as the 40 hr week is not extended. Charlie also suggested keeping track of those hours so that the budget can be updated and so the water and sewer departments can be reimbursed as needed.

8. Any Other Business To Come Before the Board:

A. Charlie informed the Board that Cindy Snowdon forwarded her letter of resignation from the Planning Board. As a result, Martin Laferte has applied for the full time seat on the Planning Board and he is now an alternate. ***Charlie King motioned to appoint Martin Laferte as a full time member of the Planning Board for three years, 2nd Jim Horgan.*** Discussion followed where Paula asked if Cindy's resignation was definitely received and Charlie stated yes and the Planning Board accepted it. ***Motion carried with all in favor.***

B. Charlie stated that Keith requested closing the offices on July 5th and give the employees the option to use a vacation day or not get paid. A discussion was held where it was noted that employees cannot be made to take a vacation day, nor does the town have furlough days so it would not be a good idea to close the offices. Paula noted that the calendar should be reviewed every year for situations like this and brought to the Board in a timely manner. ***Matt Scruton motioned to keep the Town Offices open on July 5, 2013, 2nd Arthur Capello.*** It was discussed that any vacation requests should follow the approved protocol. ***Motion carried with all in favor.***

C. Kathy Menici provided the Board with an update on the Safe Routes to School Grant project and Charlie stated he will put this on the next agenda.

D. Paula asked Charlie if he received the information he requested on the accident with the police cruiser and Charlie replied no, but he would follow up. Paula then asked Charlie if he can follow up with Keith to see if someone has stepped in to make sure the Safety Committee is still up and working since Scott Hazelton has left the town and Charlie said yes.

At 7:45pm, Charlie King motioned to go in non-public session under RSA 91:A.3.II(e) to discuss the sale of a lot in the Sarah Greenfield Park, 2nd Arthur Capello. Roll call – Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Arthur Capello (yes).

At 8:22pm the Board reconvened in public session. Charlie King motioned to seal the non-public minutes 6/24/13 part B for 30 days, 2nd Arthur Capello. Roll call – Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Arthur Capello and Jim Horgan (yes).

Before going into non-public the Board discussed that they did not have enough information to make any decisions regarding the possible “payment in lieu of taxes” from the Farmington Frisbee Medical Center on Rte. 11 since Keith is not in attendance.

Jim Horgan motioned to table the discussion until the next meeting, 2nd Paula Proulx. Motion carried with all in favor.

At 8:29pm, Jim Horgan motioned to go in non-public session under RSA 91:A.3.II(a) to discuss town personnel, 2nd Arthur Capello. Roll call – Matt Scruton (yes), Paula Proulx (yes), Charlie King (yes), Jim Horgan (yes) and Arthur Capello (yes).

At 8:40pm the Board reconvened.

At 8:40pm, Arthur Capello motioned to adjourn, 2nd Paula Proulx. Motion carried with all in favor.

Respectfully Submitted,

Brandy Sanger
Recording Secretary

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Matt Scruton